

PARTY CONTRACT FORM

PERSONAL INFORMATION: (USE CAPITAL LETTERS)

NAME:					
MOBILE:		PHONE:		PARTY DATE:	
EMAIL:				FACEBOOK ID:	

RULES & REGULATION:

Personal Information:

- The information provided on this form will only be used for the purpose of future contact and promotion of product of Bagaicha. Only the staff authorized by the Bagaicha will be given access to the information for the aforesaid purposes.

Venue & Service Type:

- Greater than 80 persons will be given full venue and serve on the buffet.
- Less than 50 persons will be given half venue and serve on the buffet.
- Less than 20 person will not be given buffet but serve on the table.

Banner & Decoration:

- Banner should be made by the organizer himself/herself not more than 60”X36” size.
- If projector is used by the organizer instead of banner, the projector charge will be +\$350.
- Venue will be decorated by the organizer himself/herself. No decorator will be provided.
- If Bagaicha decorate the venue, the decorator's fee will be added +\$500.

Open & Closed Rules:

- Venue will be open on 06:00pm and closed on 02:00am.
- After 02:00am, the venue charge will be added \$1000/per hour.
- Appetizer start on 08:00pm, Main Course start on 09:00pm.
- Kitchen closed on 11:00pm and Buffet closed at 12:00am. +2 hrs for the entertainment.

Discount, Cancellation & Advance Payment.:

- The organizer should be given 50% discount for Primary School Child and 100% for the Infant.
- The organizer should be given 50% Refund if Party Canceled before 14 days.
- The organizer should pay 20% at Confirmation, otherwise no booking take placed.

Confirm:

Venue Type:		Banner:		Decoration:		Open/Close:	
Nos of Pax:		Per Head:		Total:		Advance:	

Notes:

I understood all the above rule & regulation and signed herewith the contract.

Customer Sign: _____ Date: _____ On behalf of Bagaicha: _____